

# **MERRILL TOWNSHIP SPECIAL BOARD MINUTES**

## **Merrill Township Community Complex**

**1585 West 11 Mile Rd.**

**Bitely, MI. 49309**

**October 26, 2017**

### Agenda

1. Call to order – Barry Baldwin called meeting to order at 7:05 pm
2. Pledge to flag – Frank Jackson led Pledge of Allegiance
3. Prayer – Barry Baldwin offered opening prayer
4. Roll Call – Board members present – Supervisor Barry Baldwin, Clerk Janet Osmolinski, Treasurer Cathy Stroop, Trustees Denise Suttles and Frank Jackson
5. Approval of meeting agenda – Frank Jackson made motion to accept agenda as written and to follow the agenda as written. Cathy Stroop seconded. Ayes all. Motion carried.
6. Public Comment – Sue Redding stated the flag hanging outside needed to be changed as very faded. Frank Jackson will get a new flag and replace it. Sue also asked if she can be in charge of lowering the flag to half mast, when the Governor requires it to be done. This was discussed and all board member agreed Sue can be in charge of lowering the flag when appropriate.
7. Zoning Administrator – Peter Morgan was interview for the Zoning Administration position. Peter answered all questions with confidence. He would like to work Wednesdays and work 8 hours per day. Peter stated he will treat the residences as he would like to be treated. He was fine with giving out his home phone for calls after hours. He will also, complete a monthly report and submit to the board before each monthly board meeting. It was also suggested that Peter take Zoning Administrator class through the MTA at some point. Peter was agreeable to taking a class.  
  
Frank Jackson made a motion to hire Peter Morgan as Zoning Administrator starting 11/01/17. Denise Suttles seconded. Roll Call vote, Frank Jackson Yes, Cathy Stroop Yes, Barry Baldwin Yes, Janet Osmolinski Yes, Denise Suttles Yes. Motion carried.
8. Transfer Station – Barry Baldwin went over the bid he received from, American Classic Dumpster Service. Barry did not speak to Republic yet about rising cost. Tabled until next regular meeting so Barry can follow up with Republic. Sue & Ford Redding made the comment they know the owner of American Classic Dumpsters, they stated he does not have a good reputation in his community.
9. Board Procedures & Rental Rates – The board was in agreement to table this item until everyone on the board had time to go over the procedures & rental rates.

10. Other Business as Necessary – Janet Osmolinski stated Mark Barnett called her, he needs to get into Earl Spalo’s, computer. The information he got from Earl’s widow, Kay was not useful as it was too old. Mark has an IT person who will try to open the computer for \$150. If he cannot get into the computer he will not charge the township anything.

Denise Suttles made a motion that Mark Barnett hire the IT person he knows to try to open Earl Spalo’s computer, if he cannot get into the computer nothing will be paid. Frank Jackson seconded. All Ayes. Motion carried. (computer is township property and is located at the township complex)

Denise Suttles – stated she contacted the company that she received the water report from. They told her Merrill Township receives a report every year. Denise to get the name of the company and Janet Osmolinski will pull reports that we have.

11. Adjournment – Cathy Stroop made a motion to adjourn. Denise Suttles seconded. All Ayes motion carried. Meeting adjourned at 8:32

Respectfully Submitted By

Janet Osmolinski, Clerk