

1. Call to order Baldwin called the meeting to order at 7:00 p.m.
2. Pledge to Flag Jackson led the Pledge of Allegiance.
3. Prayer Baldwin offered opening prayer.
4. Roll call Board members present: Supervisor Barry Baldwin, Clerk Marilyn Pembrook, Treasurer Debra Fisher, and Trustees Gene Fisher and Frank Jackson.
5. Approval of meeting agenda **G. Fisher moved, seconded by Jackson, to approve the meeting agenda as presented. Ayes all; motion carried.**
6. Approval of consent agenda **G. Fisher moved, seconded by Pembrook, to approve the consent agenda Ayes all; motion carried.**
 - a. Approval of September 19, 2016 Board minutes
 - b. Receive correspondence (no Board action required)
 - c. Approval to pay bills: checks #14858 – 14880 plus \$145.58 check to be written to Cardmember for 145.58 (internet Service and set of books from MTA for new Clerk) plus payroll direct deposits #154 – 157, general account, total \$35,991.09; and checks #3232 – 3237, Transfer Station account, total \$7,787.16. *#14881*
7. Lilley Twp. Fire Department report Pembrook read the September report; copy filed.
8. Zoning Administrator's report None presented. Baldwin noted that Ron is working on the clean-up of the tires at the strip mall located on M-37
9. Supervisor's report Baldwin reported regarding:
 - July twenty-four hour traffic count surveys done on Pierce/9Mile: 447, and Grant: 112.
 - An individual interested in purchasing the property for sale on the corner of 11 Mile Road and M-37.
 - Meeting with Arcadia scheduled next Monday regarding the monitoring of the railroad spill.
 - Election Commission meetings held October 11 and 17 regarding the November 8 election.
 - Good job completed by the Road Commission on 31st Street.
10. Clerk's report Pembrook spoke about preparations for the November 8 General Election.
11. Treasurer's report The Board received the August 31, 2016, through September 30, 2016 written report (copy filed). Cash balances: General Fund, \$199,151.53; Road Fund, \$247,777.27; Fire Fund, \$33,744.56; and Transfer Station Fund, \$54,623.24. D. Fisher also noted that winter taxes will become due on December 1.
12. Planning Commission report G. Fisher reported that the Planning Commission has reviewed the revisions and will provide a draft copy to the Board to study, after which they would like to have a

combined meeting with the Board. Fisher noted that the Planning Commission will also present a stand-alone junk ordinance and are also planning to study and address marijuana regulation.

13. Public comment G. Fisher noted that the mechanic at Hersey's is believed to be certified.
14. Correspondence, board action required None presented.
15. Old business
- a. Letter received from Susan Duckworth and Sandra L. Deverage's attorney regarding the unowned property parcel in question. Baldwin reported that our attorney, Cliff Bloom, has not been able to locate the women's attorney. A letter has been sent from the Zoning Administrator ordering the squatters to remove their possessions from the land.
- b. Snowplowing bids Pembroke stated that the ad for bids has not been placed in the Hi-Lites, but that it will be as soon as possible.
- c. Parsons Avenue proposed road work Baldwin reviewed the NCRC proposal for "grading and surface gravel" (to address what the snowplows have removed) at a cost of \$33,000. There was also discussion about possibly placing gravel on the low area of Grant Street. **Jackson moved, seconded by G. Fisher, to authorize the Parsons project plus to spread 50 - 80 yards of gravel on the low area of Grant Street. The following voted "aye": Frank Jackson, Gene Fisher, Barry Baldwin, and Debra Fisher; "nay": Marilyn Pembroke; motion carried.**
16. New Business
- a. MTA New Officials Pembroke reviewed the Michigan Townships Association training offered, and the following action was taken. **Jackson moved, seconded by G. Fisher, to authorize payment for Janet Osmolinski for the clerk's training class and Cathy Stroop for the treasurer's training class to be held December 16, in Lansing, at an approximate total registration cost of \$300. Ayes all; motion carried.**
- b. Township website It was noted that Debra Fisher has been maintaining the website without compensation since she took office as township treasurer. **Jackson moved, seconded by Pembroke, that Debra Fisher be compensated \$400 per year, beginning November 21, 2016, to maintain the Merrill Township website. Ayes all; motion carried.**
- c. Application for back-up attendant at the Transfer Station Baldwin stated that he received an application from Jim Dice. There was discussion that the Township currently has two back-up attendants listed. **Jackson moved, seconded by G. Fisher, that Jim Dice be hired as a back-up attendant for the Transfer Station. Ayes: 4; nay: Pembroke. Motion carried.**
17. Adjourn Baldwin adjourned the meeting at 8:09 p.m.

Marilyn L. Pembroke, Clerk